



## Request for Quote:

Vendor Search Dates: Start: December 1<sup>st</sup>, 2023 End: December 15<sup>th</sup>, 2023

Good morning,

We are soliciting quotes from qualified persons or companies to provide Landscaping and snow removal Services. This scope of work is for **multiple** Residential projects (listed below) located in Paterson, NJ. Once a written request has been received, we ask that all proposals are **submitted within 5 days**. Any questions regarding this proposal can be sent to Felix Rodriguez, Property Manager, Passaic County Habitat for Humanity, via email: [felix@habitatpc.org](mailto:felix@habitatpc.org) or call: (973)-595-6868 ext. 109.

### Addresses:

1. 153 12th Ave
2. 538 14th Ave
3. 45 Auburn St.
4. 152 Governor St.
5. 197 Rosa Parks Boulevard
6. 199-201 Rosa Parks Boulevard
7. 192-194 Hamilton Ave
8. 194-196 Hamilton Ave
9. 201-203 Hamilton Ave/205-207 Summer St.
10. 101 N 3rd St
11. 159-163 N Main St.
12. 179 N Main St.
13. 221-223 Summer St.
14. 231-233 Summer St.
15. 232 Summer St.
16. 234 Summer St.
17. 235-237 Summer St.
18. North 2<sup>nd</sup> St. (including peninsula on Reenstra Court)
19. 146 North 1st St.

### Scope of Work:

- **Snow Removal Services**
  - Twelve (12) services per season, including snow removal and ice melt applications
    - Removal at properties and lots are only for sidewalks only.
  - Clear parking lot @ 146 North 1<sup>st</sup> St, including the church lot and driveway adjacent to the office
  - Call for prior confirmation of applications or services
- **Landscaping Services**
  - Cut/trim undeveloped lots listed on a weekly or biweekly schedule
  - Remove debris and clippings from sites
  - Maintain curbside areas on sites as well
    - North 2<sup>nd</sup> St.
      - Cut/remove debris from curb and fence line (including Reenstra Ct)
      - Trim and maintain shrubs and plants

PO Box 2585, Paterson, NJ 07509-2585 | Tel: 973.595.6868 Fax: 973.595.0974 | [patersonhabitat.org](http://patersonhabitat.org)

- Add fresh mulch along the fence and curb at beginning of Spring
- Rental Units (If vacant)
  - 142 Putnam St Unit 1 (Left side)
  - 65 North 5<sup>th</sup> Unit 1 & 2 (Both sides)
  - 5 Garfield Ave Unit 1 & 2 (Both sides)
  - 78 Clinton St (Entire yard)
  - 73 North 1<sup>st</sup> Unit 2 (Right side)
  - 85 North 1<sup>st</sup> Unit 2 (Right side)
  - 196 Harrison St Unit 1(Left side)
  - 77 Jefferson St (Entire yard)

**Clarifications:**

- 146 North 1<sup>st</sup> must be done before 7:30 am or after 4:30 pm
- Vacant rentals will be disclosed at signing of contract and any changed will be given with notice
- Invoices must be produced and delivered following each service
- Verify completions of landscape work within 48hrs, snow removal within 24hrs
- Lots going into our Predevelopment Phase will be removed from service schedule as they are greenlit
- Trash and debris to be disposed of in a designated PHFH dumpster

*Please provide individual quotes for each project. Please contact us for individual site tours.*

**Felix E. Rodriguez**

Property Manager, Passaic County Habitat for Humanity

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