



Request for Quote: Survey Services

Vendor Search Dates: Start: End:

Good morning,

We are soliciting quotes from qualified persons or companies to provide Retaining wall and Foundation Services. We are a tax exempt organization which should be taking into account for this proposal. This scope is for a single-family residential projects (listed below) located in Paterson, NJ. Once written request is received, we ask that all proposals are **submitted within 10 business days**. Any questions regarding this proposal can be sent to Diomedes Vargas, Construction Project Manager, Paterson Habitat for Humanity, via email: dee@patersonhabitat.org or call the office: **973-930-2849**, or Felix E. Rodriguez, Property Manager, via email: felix@patersonhabitat.org or call, **973-595-6868 ext 109**.

Addresses:

1. 159-163 North Main Paterson NJ

Scope of Work by address:

Phase I – Initial Surveying

- Preparation of a Horizontal Boundary Survey – Horizontal Survey will include location of above ground improvements with positional location to property lines; this will include but not be limited to buildings, fence lines, curb lines, driveway openings, etc. Horizontal Datum will be N.J.S.P.C. NAD 83
- Preparation of a Topographic Survey – Vertical Survey will include the following:
 - ❖ Spot elevations through-out subject property.
 - ❖ Top/bottom of curb line fronting project site.
 - ❖ Location of existing storm structures fronting project site only.
 - ❖ Location of service utilities based on observed evidence and mark-outs performed by others
 - ❖ Vertical datum will be NAVD 88.
- Deliverable will include three (3) signed and sealed hard copies and digital AutoCAD file to project architect for each address listed above. **Phase I Fee: _____**

Phase II – Subdivision/Property Stakeout

- Set Property Markers as required to identify 1 new lots.
- Prepare proposed Metes and Bounds descriptions, with block and lots numbers, for the 1 new lots and deeds to determine subdivision type to assist PHFH with Subdivision Application.
- Prepare a Subdivision Map illustrating existing lots and proposed lot configurations, Site Area Map and Project Title.
- Produce (16) sets of Subdivision Plans to be provided for submission with application before the City of Paterson Zoning Board. **Phase II Fee: _____**

Phase III – Foundation Stakeout

- Stakeout Proposed Foundations according to the new lots sizes– setting offset stakes for proposed dwelling based upon sign/sealed architect plans to be provided by client. **Phase III Fee: _____**

Phase IV – Foundation Surveying

- Foundation Location Survey (at this phase, involve David O Neil, Architect) **Phase VI Fee: _____**

Phase V – As-Built Surveying

- Final As-Built Survey (after all improvements have been completed; no topo) **Phase VI Fee: _____**

Project Clarifications

1. Contractor is responsible for site clean up
2. PHFH is responsible for permit costs.
3. Out-of-state sale, exempt from sales tax
4. PHFH is responsible for material.

Diomedes A Vargas

Project Manager

Passaic County Habitat for Humanity

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